

Request for Procurement Services

Instructions: Requester completes boxes 1 through 14G. Fill out one "Crane Information" section for each unique crane design. Boxes 15-15G and 16-16G may be used for additional unique crane designs. Submit completed form via email to NAVFAC_NCC_PROJECT_MANAGEMENT@us.navy.mil.

General Project Information	
1	Requesting Activity:
2	Activity POC/phone/email:
3	Project location: <input type="checkbox"/> New Facility <input type="checkbox"/> Existing Facility <input type="checkbox"/> _____
	Building Name (if applicable):
	Building Number (if applicable):
	Project Address:
	Are any facility repairs needed or planned? If yes, describe.
4	MILCON Project Details (if project is not associated with a MILCON, skip to section 5)
	MILCON Project Number
	Project Type (e.g. Design-Build)
5	Description of the project:
6	Description of services requested (e.g., Full NCC procurement, waiver, or assist. If a waiver or other support services are being requested, detail what specific involvement is desired of NCC.):
7	List any special considerations for the project (e.g., schedule limitations, use of crane for facility outfitting, desire to use of previously procured equipment):
8	Mission Need Date
9	Will the Navy own and operate the cranes? If not, explain.
10	Funding Information
	Anticipated Funding Date

	Appropriation Category (e.g. OPN)	
	Appropriation Year	
Project Points of Contact		
11	Supported Command	
	POC Name	
	Command Name	
	UIC	
	Phone	
	Email	
12	Command Sponsor / Host Activity	
	POC Name	
	Command Name	
	UIC	
	Phone	
	Email	
13	Funding Activity	
	POC Name	
	Command Name	
	UIC	
	Phone	
	Email	

Crane Information (1)		
14	Number of identical cranes	
14A	<input type="checkbox"/> Bridge, Top Running <input type="checkbox"/> Bridge, Under Running <input type="checkbox"/> Monorail <input type="checkbox"/> Gantry <input type="checkbox"/> Rubber Tire Gantry <input type="checkbox"/> Fixed Overhead Hoist <input type="checkbox"/> Jib <input type="checkbox"/> Mobile Boat Hoist <input type="checkbox"/> Portal <input type="checkbox"/> Other (Specify) _____	
14B	Capacity	
14C	Span/Radius	
14D	Service Applications (check all that apply) <input type="checkbox"/> General Purpose Service <input type="checkbox"/> Special Purpose Service (SPS) <input type="checkbox"/> Ordnance handling <input type="checkbox"/> Molten metals handling <input type="checkbox"/> Hazardous (Classified) locations as defined in NFPA 70 (NEC) <input type="checkbox"/> Precision handling operations requiring synchronized lifting capability	
14E	Power Source <input type="checkbox"/> Electrical AC <input type="checkbox"/> Electrical DC <input type="checkbox"/> Other (Specify) _____	
14F	When was the runway last surveyed and are there known issues?	
14G	Comments:	

Crane Information (2)		
15	Number of identical cranes	
15A	<input type="checkbox"/> Bridge, Top Running <input type="checkbox"/> Gantry <input type="checkbox"/> Jib <input type="checkbox"/> Other (Specify) _____	<input type="checkbox"/> Bridge, Under Running <input type="checkbox"/> Rubber Tire Gantry <input type="checkbox"/> Mobile Boat Hoist <input type="checkbox"/> Monorail <input type="checkbox"/> Fixed Overhead Hoist <input type="checkbox"/> Portal
15B	Capacity	
15C	Span/Radius	
15D	Service Applications (check all that apply)	<input type="checkbox"/> General Purpose Service <input type="checkbox"/> Ordnance handling <input type="checkbox"/> Hazardous (Classified) locations as defined in NFPA 70 (NEC) <input type="checkbox"/> Precision handling operations requiring synchronized lifting capability
15E	Power Source	<input type="checkbox"/> Special Purpose Service (SPS) <input type="checkbox"/> Molten metals handling <input type="checkbox"/> Electrical AC <input type="checkbox"/> Electrical DC <input type="checkbox"/> Other (Specify) _____
15F	When was the runway last surveyed and are there known issues?	
15G	Comments:	

Crane Information (3)		
16	Number of identical cranes	
16A	<input type="checkbox"/> Bridge, Top Running <input type="checkbox"/> Gantry <input type="checkbox"/> Jib <input type="checkbox"/> Other (Specify) _____	<input type="checkbox"/> Bridge, Under Running <input type="checkbox"/> Rubber Tire Gantry <input type="checkbox"/> Mobile Boat Hoist <input type="checkbox"/> Monorail <input type="checkbox"/> Fixed Overhead Hoist <input type="checkbox"/> Portal
16B	Capacity	
16C	Span/Radius	
16D	Service Applications (check all that apply)	<input type="checkbox"/> General Purpose Service <input type="checkbox"/> Ordnance handling <input type="checkbox"/> Hazardous (Classified) locations as defined in NFPA 70 (NEC) <input type="checkbox"/> Precision handling operations requiring synchronized lifting capability
16E	Power Source	<input type="checkbox"/> Special Purpose Service (SPS) <input type="checkbox"/> Molten metals handling <input type="checkbox"/> Electrical AC <input type="checkbox"/> Electrical DC <input type="checkbox"/> Other (Specify) _____
16F	When was the runway last surveyed and are there known issues?	
16G	Comments:	

Work Induction Board (to be Completed by NCC)		
17	WIB Date	
18	Estimated Contract Award Date	
19	Estimated Contract Completion Date	
20	Contract Vehicle	
21	NCC Criticality	
22	DPAS Rating	
23	Project Manager	
24	Lead Engineer	
25	Notes:	